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| GROUP D – 10th Meeting minutes | |
| Location: | Virtual (Zoom) |
| Date: | 13/06/2021 |
| Time: | 7:30pm – 8:30pm |
| Facilitator: | Bahee Gnanasundram |

# Agenda Items

1. Review and Discuss the Project Report
2. Working out action plan.

# Meeting Minutes

Start Time: 7:30pm

Finish Time: 8:30pm

Attendees: Bahee Gnanasundram, Maththew Seery, Rahul Lobo, Mohammad Ahsan Ullah

**Outcome:**

* 1. Rahul presented the report. Everyone needs to review the report and finalize the report with discussion, conclusion, and appendix. Raised concern that the figures, when embedded in RMarkdown loses the quality.
  2. Rahul to encode the final report in RMarkdown.

# Action Items

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| --- | --- | --- | --- |
| Task | Name | Completion Date | Current Status |
| Meeting Minutes | Bahee | 16/05/2021 | Completed |
| Git Repository Setup | Matt | 16/05/2021 | Completed |
| Group Project Plan & | All | 18/05/2021 | Core work completed. Matt will make the submission on the 18th.  Completed on the 18th May |
| Check list | All | 18/05/2021 | All will respond individually based on the group decision.  Completed on the 18th May |
| Booking with a lecturer | Bahee | 14/05/2021 | Booking made with Gustavo Batista for 1PM-2PM, 18/05/2021 |
| Review Data | All | 24/05/2021 | Completed |
| Booking with a lecturer | Bahee | 24/05/2021 | Booking made with Michele for 3PM-4PM, 27/05/2021 |
| Preprocess Data | Matt, Bahee | 31/05/2021 | Completed on time |
| Document Data Visualization | Ahsan | 27/05/2021 | Completed on time |
| Statistical Analysis of data | Rahul | 31/05/2021 | Completed on time |
| LSTM | Matt | 8/06/2021 | Completed on time |
| Solar PV | Ahsan | 3/6/2021 | Provided monthly data on time |
| Review Model | Bahee, Rahul | 3/6/2021 | Review both MLP and LSTM. Completed on time. |
| Booking with a lecturer | Bahee | 3/6/2021 | Booking made with Michele for 7PM-8PM, 07/06/2021 |
| Solar PV | Bahee | 10/06/2021 | Will try to incorporate the Solar PV as input. |
| LSTM, MLP continuous improvement | Matt, Bahee | 10/06/2021 | Ongoing |
| Model Validation | Rahul and Ahsan | 10/06/2021 | Ongoing |
| Prediction Program | Bahee | 11/06/2021 | Will start working on it. |
| Exploring Alternative models and/or implementation | Ahsan | 11/06/2021 | Completed and presented on time |
| Delegation of Report Tasks | Rahul | 11/06/2021 | Discussed and distributed to team members on the 11th. |
| Booking with a lecturer | Bahee | 12/06/2021 | Booking made with Michele for 7PM-8PM, 14/06/2021 |
| Report | All | 15/06/2021 | Final report to be produce on the 15th June 2021. |